

Intramail - Recording Greetings

Wednesday, September 22, 2010
10:16 PM

- 1) Press *VMsg* key.
- 2) Enter *724*.
- 3) Press *Instr* in display.
- 4) Enter greeting number.
001 - Day greeting
002 - Night greeting
003 -
- 5) Press *Rec* to start recording. Press # when finished.

Recording General, Department, and Guest Mailboxes

- 1) Press *700*.
- 2) Enter Mailbox number.
- 3) Press *Greet* in display.
- 4) Press *GR 1* for greeting 1.
- 5) Press *Rec* to record. Press # when finished.